

The Brooks County Board of Commissioners met for its Monthly Workshop and Regular Monthly Meeting on Monday, September 14, 2015 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Ms. Myra Exum, Chairperson; Mr. Joe Wingate, Vice Chairman; Mr. James Maxwell; Mr. Willie Cody; and Mr. S. L. Jones. Others present were: Mr. Justin DeVane, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; and various residents.

PUBLIC HEARING – NONE

WORK SESSION – 5:00 p.m.

Reports from Committees/Departments

A. Scott Routsong – Library – Provided report for month of August. The summer reading program has concluded; 470 participants. Will have a 5k road race, book club at Presbyterian Home. Stated good things are happening; spending funds wisely; and being good steward of the community and County resources.

B. Stephanie Hollifield – Extension/4-H – Provided copy of Brooks County Ag Connection highlighting August in review and September at a glance. The month of August was busy planning and preparing for the fall harvest season. To assist producers, Extension Office conducted a cotton defoliation program. Brooks County Extension was honored to be the first County in Southwest District to be visited by new Southwest District Director, Mike Stewart. A copy of the Brooks County Extension Community Connection newsletter was also provided.

C. Tom Fields – Fire Department

- ISO returned on August 18, 2015 to review department again. The visit went well; will receive results within six months and also provided good insight to the construction of the Training Center.
- Will start on Training Center over the next few weeks. ISO advised that the building will have to be in use for one year in order to show use.
- Firefighter I class will start September 21st, Monday thru Thursday.

D. Public Works – Glenn Walker, Road Superintendent, reported on work completed for month of August:

- 117 work orders completed; 13-911 calls for trees down.
- Mitchell Circle is complete; used 56 loads of clay; spent 35 hours on it.
- Two Side Arms and John Deer are down; 12G Motor Grader has weak motor; and Bucket Truck is down; will discuss repairs in meeting.

E. Ben DeVane – County Engineer

- H & H Paving has completed six roads; and 60% of work complete and 60% of funds used. Deadline is September 27, 2015. Need 90 day extension to complete Change Order #3, CR 91 Ferris Road. Mr. Maxwell working on acquiring ROW.
- CR 39, needs direction from Board as to whether or not to put out for bid or if Road Department will handle. Feels County can handle project; but up to Board.
- Guard Rail project complete for Old Madison and Dixie, moving to Dry Lake Road and Pride Branch.
- Had meetings/discussions with Sabal Trail and communicated with the Engineer Consultant regarding 5 ft. cover, their contract shows 3 ft.; marked up and sent back to Sabal Trail; and they sent it to their attorney.
- CR 76, Old Thomasville Road, Mr. Cody working on acquiring ROW.

Chairperson closed work session to go into the Regular Meeting at 5:30 p.m.

1. **Call to Order** – Ms. Exum called meeting to order.
 - A. **Prayer & Pledge** – Pastor Bertran Whitfield led all in attendance in prayer and pledge of allegiance.
2. **Approval of Agenda**
 - A. **September 14, 2015 Regular Monthly Meeting** –Mr. Wingate made the motion to approve the agenda as is, Mr. Cody seconded. Vote was unanimous.
3. **Approval of Minutes**
On a motion by Mr. Cody, seconded by Mr. Maxwell; the Board unanimously approved the minutes as presented for:

Work Session & Regular Monthly Meeting	August 3, 2015
Public Hearings	August 12, 2015
Public Hearing and Special Called Meeting	August 19, 2015
Special Called Meeting and Executive Session	September 1, 2015

4. **Appearances**
 - A. **Agnes Kimbrough – BC3 Memorial** – Ms. Kimbrough requested to appear to discuss placing a memorial at the tree where the three young Brooks County football players were killed in 2013 along Webster Road. Ben DeVane, County Engineer to survey the property due to conflict of interest with adjacent property owner. The survey concluded the tree is split; half of tree is on County property; and half is on the adjacent property owner's. Ms. Kimbrough was advised to use the front of tree, which is the County's right-of-way. Board authorized County Attorney to send a letter to property owner advising of Board's decision.
 - B. **Facilities Request (Courthouse) – Juana Munoz-Church of the Nazarene Monte Horeb** – Ms. Juana Munoz requested appearance to use the Courthouse lawn for an Evangelistic Service on September 18th from 6pm until 10 pm. Mr. Maxwell made a

motion to approve the request to use Courthouse lawn on September 18th, Mr. Cody seconded. Vote was unanimous.

C. Facilities Request (Courthouse) – LaDonna Coffee (BCHS Band Boosters) – Administration received a request from Ms. LaDonna Coffee, Representative for BCHS Band Boosters, to use the Courthouse lawn for homecoming festival to kick off the 2015 Brooks County Homecoming week to be held on October 3, 2015 from 9 am to 4 pm. On a motion by Mr. Cody, seconded by Mr. Jones, Board unanimously approved use of Courthouse lawn on October 3rd from 9 am until 4 pm.

D. Jerry Gilbert – Road Comments/Concerns – Mr. Gilbert addressed concerns on Robinson Road in Barney; and provided photos. He is asking the Board to consider improvements and to build the road back up to where it has been cut down and holds water; and to keep the side of Robinson Road mowed. Administrator has provided request to Road Department; and they will get to some of the areas.

E. Charlie Dukes – Road Comments/Concerns – Mr. Dukes requested the Board consider ways to improve ingress/egress for tractor trailers travelling Knights Ferry Road and Dewey Road to his chicken houses. There has been four trucks this year to go into the ditch due narrow and slick conditions. He asked if there is anything the County can do; would be appreciated. On a motion by Mr. Jones, seconded by Mr. Wingate, Board authorized County Engineer to proceed to look at and study the road to see what improvements may help the situation of the roads.

5. New Business

A. Request for One-Day Alcohol Sales Permit – Mr. Glenn Kringle – Administration received a request from Mr. Harmon and Mr. Kringle, representing the Iron Order Motorcycle Club, to allow sale of alcohol by the cup at a fundraising event at Mr. Kringle's address located at 2077 Troupeville Road on October 3, 2015 from 2 pm until 11 pm. The request is for an opportunity to raise funds for the Shop with a Cop program. Mr. Wingate made the motion to allow alcohol sale for one day by the cup at a fundraiser event located at 2077 Troupeville Road on October 3rd from 2 pm to 11 pm; Mr. Maxwell seconded. Vote was unanimous.

B. Airport Authority Appointment – Airport Authority requested two appointments for the County to the Board. Tommy Roberts and Kenny Baker were recommended by the Airport Authority for re-appointment; due to their interest in serving another term. The terms will expire 2023. Mr. Wingate made the motion to re-appoint Tommy Roberts and Kenny Baker to serve another term on the Airport Authority Board, Mr. Cody seconded. Vote was unanimous.

C. Purchase Replacement Live Scan System for Jail – Sheriff presented a request to Administration regarding the purchase of a new live scan system for the jail. The current system is being phased out by the State and will need to replace it to be able to access

the network for print identification. The cost is approximately \$9,953; and can be purchased from the County's computer budget. On the motion by Mr. Maxwell, seconded by Mr. Cody, Board unanimously approved the purchase of a new live scan system for the jail in amount of \$9,953; and funds will come from the County's computer budget.

D. Request for Wage Increase – Sheriff's Office – Administration received a request from the Sheriff regarding two post certified officers that were not included in the recent wage increase for officers in his department. At this time, the Sheriff would like to ask the Board to grant them the same increase as the other officers. Total for both employees will be \$10,612.06. Mr. Maxwell made the motion to approve the wage increase for two employees in the Sheriff's Department, seconded by Mr. Cody; funds to come from Contingency.

E. Equipment Repairs and Purchases for Road Department – Administration and Road Superintendent discussed motor graders needing repairs; one needs engine and one needs new transmission case after a driveshaft went bad and cracked the case. They would like to replace the engine in the grader at approximately \$25,000; and have Flint repair the grader with damaged drivetrain for \$16,000. They would like to use the remaining funds (\$22,000) on the line-of-credit note from Colony Bank to spend in the Road Department. Mr. Cody made the motion authorizing repairs on the motor graders; to replace an engine for \$25,000; and damaged drivetrain for \$16,000; and purchase of other items for the department with the \$22,000 remaining at Colony Bank, seconded by Mr. Wingate.

F. Bid Approval for New Mower Purchase – Administration received bids on a new zero-turn mower for the maintenance department. Originally, FY2016 Budget included \$4,400 for a mower lease, however, the County has received bids for a purchase. After review of several bids and models, Administration recommends a John Deere Z930M mower from Ag-Pro in Dixie for \$7,267.26. Administrator believes other funds can be found during the year in the building department; therefore; additional funds may not be needed from Contingency at this time to make up difference. A wider trailer will be needed also; Administrator will find and purchase one once mower is ordered. Mr. Cody motioned to approve purchase of new John Deere Z930M zero-turn mower from Ag-Pro for maintenance department for \$7,267.26; and purchase of a wider trailer; Mr. Maxwell seconded. Vote was unanimous.

G. Review/Inspection of Courthouse for Repairs/Remodel – Request was received from McCall and Associates to have a complete inspection performed at the Courthouse. Warren Sheet Metal has been recommended by Mac McCall to conduct the inspection and review the building from top to bottom. They can complete the review for \$4,900; and provide sand if needed to repair ruts in the lawn should the lift cause any damage. On a motion by Mr. Wingate, seconded by Mr. Cody, Board unanimously approved using Warren Sheet Metal to inspect the Courthouse for \$4,900, and funds will come from SPLOST #6.

6. **Unfinished Business**

A. Appointment to Behavioral Health Board - Administration received a letter from Leland Johnson, Coordinator of the Behavioral Health Department Board requesting a new appointment to the Board. Appointees will serve three year terms. Previously, Ms. Peggy Wilson was appointed; but asked Board to re-appoint the position due to conflict with her work schedule. Mr. Rusty Nail has been recommended by Mr. Wingate for the appointment. Mr. Wingate motioned to appoint Mr. Rusty Nail to the Behavioral Health Board for a three-year term; Mr. Cody seconded. Vote was unanimous.

B. Harlie Bodine - Requesting Zoning Change (Brooks County Industrial Park) – A request was received from Mr. Harlie Bodine, resident of Brooks County, to petition the Board to take steps necessary to re-zone the undeveloped section of the Brooks County Industrial Park back to Agricultural zoning use. The land is currently zoned Heavy Industry; and was done back in April 2012 and annexed into the City of Quitman along with the developed portion. This item was tabled during the August 3rd meeting for consideration. After discussion, Mr. Wingate made the motion to re-zone back to Agricultural, Mr. Maxwell seconded. Chair called for the vote. Mr. Wingate and Mr. Maxwell voted in favor. Mr. Jones, Mr. Cody, and Ms. Exum broke the tie and voted no. Motion failed by vote of 3-2. The zoning will remain Heavy Industry.

7. **County Administrator Notes/Comments**

A. DCA CDBG FY2015 Award – Administration received a call August 21st from Kim Hobbs, Southern Georgia Regional Commission regarding the County's application for CDBG funding. The application was approved for \$500,000 in CDBG funds. Staff attended the recipients' workshop on September 11th and will begin working with the Regional Commission and McCall and Associates, as well as the Boys & Girls Club to start the grant. The award is to benefit children, ages 5 to 18, and the funds will be used to construct a building between 4,000 to 5,000 SF next to the Brooks County Recreation Fields. The property was donated by the Brooks County BOE and construction will start sometime around summer of next year. DCA received over 130 applications and funded around 70. Brooks County scored 21st out of all applications, and was one of two Boys & Girls Clubs funded in the entire state. At some point, the Board will need an agreement with the Boys & Girls Club for at least 20 years.

B. GEBCorp Defined Benefit Plan – Administration received an email from GEBCorp regarding the County's Defined Benefit Plan. The County will need to adopt the new revised plan and can make changes. Requested changes have been made and the plan and resolution is available for Board approval. Mr. Jones made the motion to adopt the Resolution to Adopt 2014 Amended and Restated Plan, ACCG Defined Benefit Plan for Brooks County Employees; and Addendum to Adoption Agreement, seconded by Mr. Cody. Vote was unanimous.

8. Commissioners Notes/Comments

- A. Joe Wingate - District 1** – Commented on spraying roads and striping.
- B. S. L. Jones, District 2** – Commented on patch repair work needed on Dixie-Barwick Road; and mowing on Old Dixie Highway.
- C. Willie Cody, District 3** – Commented on continuing work on Old Thomasville. Marable Road needs ditching and rocks.
- D. Myra Exum, District 4** – No comment.
- E. James Maxwell, District 5** – Commented on railroad crossing at Dixie Road.

9. Executive Session – None

10. Adjournment

Mr. Cody made the motion to adjourn regular meeting at 6:45 p.m.; Mr. Maxwell seconded.

Ms. Myra Exum, Chairperson
Mr. Justin DeVane, Administrator
Ms. Patricia A. Williams, Clerk