

The Brooks County Board of Commissioners met for its Monthly Workshop and Regular Monthly Meeting on Monday, June 3, 2013 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman, Mr. Joe Wingate, Vice Chairman; Mr. James Maxwell; Mr. Willie Cody, and Ms. Myra Exum. Others present were: Mr. Justin DeVane, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; and various residents.

Call to Order

Chairman called workshop to order.

Workshop Session

Reports from Committees/Departments

A. Lauren Basford – Destination Brooks – Corey Cottle appeared to present an update: 1) Destination Brooks is celebrating its 3rd Anniversary; 2) Skillet Festival planning is under way and are accepting vendor apps; 3) Will have historical markers by the Fall; and 4) copies of the DVD

B. Mark Deatcher – Public Works – No items/issues to report; equipment is up and running.

C. Ben DeVane - County Surveyor/Engineer – there are three LMIG projects in the works at different stages:

- 2012 LMIG is 99% complete; waiting on contractor to come back and correct some issues.
- 2013 LMIG ad has been sent to Quitman Free Press to run for four weeks; bids will be opened June 27, 2013.
- 2014 LMIG is in preparation stage to send to GDOT.
- Drainage and headwalls have been identified for following roads: Site #1 CR 162; Site #2 CR 129, Site #3 CR 223, Site #4 CR 181, Site #5 CR 242, and Site #6 CR 114. The sites will be analyzed as to five year rain; and will recommend to Administrator to see what is worth the money.
- Mr. DeVane will get elevation of plot for Ms. Fuller's property (CR 305) and report to Administrator.
- Mr. DeVane stated he has not forgotten about guard rails, still a working file; just been busy with other projects that are time sensitive.
- CR 287 has ditch flooding problem; will get with Public Works Director to see if he can assist.
- River Run Road (CR 299) recommends improving cul de sac and drainage area. This project will be resumed once the drain and headwalls are complete.

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D. Mike Dewey – Sheriff - was not present.

E. Mike Smith - 911/Emergency Management/Fire

- The CAD System is being updated; could not provide report for number of calls.
- Will sit down with Administrator and go over numbers for Fire Department shortly.

Chairman closed workshop at 5:30 p.m.; and opened the public hearings. A sign-in sheet was provided.

Public Hearing – 5:30 p.m.

A. Re-zoning Request – Iris Naylor & John Naylor, Jr. – Iris Naylor and John Naylor, Jr. submitted a Petition to re-zone a 5.10 acre parcel of property located at 5276 Dixie Road in Dixie, GA from R1 (Residential) to AG (Agricultural) Zoning, being more specifically described as Map No. 038, Parcel No. 010, Tract 2 and 3 of Brooks County.

Greater Brooks County Planning Commission voted 4-0 to deny the re-zoning request during their May 21, 2013 meeting. Southern Georgia Regional Commission Staff reviewed petition and determined it is not in compliance with the Standards for Exercise of Zoning Powers; and therefore, recommended denial of the Petition. Historically, local residents of Dixie community have not supported petitions to re-zone property in the area other than R1. During the May 21, 2013 Planning Commission meeting, local residents indicated a willingness to support the re-zoning request so long as only one (1) manufactured housing unit was located on the property, and no other agricultural uses were permitted on the property. Planning Commission also indicated willingness to support the petition under those conditions. Given these sentiments, Staff is able to support the rezoning requests with the following conditions of approval.

1. No more than one (1) manufactured home may be placed upon the subject property.
2. No other agricultural uses, particularly the raising and keeping of non-domestic animals, shall be permitted on subject property.

Several residents spoke and indicated their willingness to support the re-zoning request as long as only one (1) manufactured housing unit was located on property and the old house and condemned mobile home was removed in a timely fashion.

Mr. Todd Miller, Planner, SGRC, stated his Staff denied the petition based on not being in compliance with the Standards for Exercise of Zoning Powers, but would support if conditions are met and approved by the Board.

B. Brooks County ADA Transition Plan – County Administrator prepared a new ADA Transition Plan with assistance from Building & Zoning for Brooks County to ensure ADA compliance with the State. The Plan also establishes an ADA Coordinator for Brooks County; Administrator has chosen Billy Ingram, County Building Inspector to act as ADA Coordinator.

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On a motion by Mr. Maxwell, seconded by Mr. Wingate, Board closed public hearings to go into the Regular Meeting at 6:20 p.m.

1. Call to Order

A. Prayer & Pledge – Mr. Maxwell led all in attendance in prayer and pledge of allegiance.

2. Approval of Agenda

A. June 3, 2013 Regular Monthly Meeting - Mr. Wingate made the motion to approve the agenda as written, Mr. Cody seconded. Vote was unanimous.

3. Approval of Minutes

- A. June 3, 2013 Regular Monthly Meeting
- B. May 14, 2013 Special Called Meeting

On a motion by Mr. Cody, seconded by Mr. Wingate, the Board unanimously approved the minutes of the June 3, 2013 Regular Monthly Meeting and May 14, 2013 Special Called Meeting. Vote was unanimous.

4. Appearances

A. BARC Humane Society – Mr. Charlie DeVane appeared to request assistance from the County to join with City of Quitman to staff animal control personnel to help combat issues dealing with animal cruelty at no cost to the County. Mr. DeVane requested the Board to consider allowing assistance from Public Works with grading, grubbing and clearing of the property.

B. Susan Ennis – Appeared to address road concerns with Ham City and Old Thomasville Road during heavy rainfall. Ms. Ennis is concerned about accessibility during heavy rain conditions; and would like Board to consider looking at for better access for residents to travel in and out when flooding.

5. New Business

A. Rezoning Request – Iris Naylor & John Naylor, Jr. – Board discussed the request and conditions under which the SGRC Staff recommended approval. Mr. Maxwell stated he hope the Board can do something to support, but with stipulation and keep zoned as R1. Mr. Jones stated to add demolition of house and old mobile home to conditions recommended by SGRC. Mr. Wingate stated to make sure the stipulations are followed. Ms. Exum’s questioned what the results would be if the stipulations were not followed; the time frame to demolish old house and mobile home; and what type of enforcement would be used. Mr. Cody also supported request with conditions. After further discussion, the Board agreed to the two conditions recommended by SGRC Staff, and included a third stipulation regarding demolition of old structures on property.

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Mr. Cody made the motion to approve the request of Iris Naylor & John Naylor, Jr. with the three (3) following stipulations; and Mr. Maxwell seconded.:

1. No more than one (1) manufactured home to be placed on the subject property.
2. No other agricultural uses, particularly the raising and keeping of non-domestic animals, shall be permitted on the subject property.
3. Old structures, house and condemned mobile home, are to be demolished within six months after Certificate of Occupancy is obtained. The vote was unanimous.

B. DFACS Board Member Appointment for District 5 – Administration received a letter from Ms. Wheeler, DFACS, stating the current Board member from District 5, Ms.

Mary Thomas, and her term will expire June 30, 2013. Ms. Thomas has expressed a willingness to serve again. On a motion by Mr. Maxwell, Board unanimously re-appointed Ms. Mary Thomas to serve on the Board of the Department of Family & Children Services for another term, seconded by Mr. Wingate.

C. ACCG County Legislative Coordinator Appointment and Resolution – ACCG sent a request to appoint a new County Legislative Coordinator (CLC); and adopt the Resolution attached. Mr. Lawson previously served as the CLC. On a motion by Mr. Wingate, seconded by Mr. Cody, Board unanimously appointed Ms. Myra Exum to replace Mr. Lawson and serve as County Legislative Coordinator for Brooks County; and adopted the Resolution appointing Ms. Exum.

D. Planning & Zoning Appointment for District 5 – Administration received information from Ms. Sherry Davidson, SGRC, of the need to fill the vacant seat on the Planning Commission which was held by Mr. Andrew Thompson due to non-attendance. Mr. Maxwell made the motion to appoint Ms. Jeannie Little to the Brooks County Planning Commission, Mr. Cody seconded. Vote was unanimous.

E. Brooks County ADA Transitional Plan Resolution – Mr. Wingate made the motion to accept the Brooks County ADA Plan and adopt the Resolution, seconded by Ms. Exum. Vote was unanimous.

6. Unfinished Business

A. None

7. County Administrator Notes/Comments

A. Airport Authority – Administration received a request from Airport Authority regarding construction of a taxiway at the airport. FAA is providing 97.5% of funding, and the Airport Authority must match the remaining 2.5%, of which they have a portion; and is requesting the remaining split from City and County for Phase I and then again, when Phase II is contracted. After discussion, Mr. Maxwell made the motion to table

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this issue for further discussion and consider during the FY2014 budget process, Mr. Wingate seconded. Vote was unanimous.

B. County Bid on Patrol Cars – The Sheriff's Department and County Administrator would like to seek permission to bid on used patrol cars. Sheriff's Department has some funds available for purchasing.

8. Commissioners Notes/Comments

A. Joe Wingate - District 1 – No issues.

B. S. L. Jones, District 2 – No issues.

C. Willie Cody, District 3 – Advised to keep Old Thomasville Road as operational as can.

D. Myra Exum, District 4 – Asked Public Works Director to take a look at Rambling Road ditches.

E. James Maxwell, District 5 – No Comments.

9. **Executive Session** - None

10. **Adjournment** - Mr. Maxwell made the motion to adjourn regular meeting at 7:00 p.m.; Ms. Wingate seconded.

Mr. Sanford L. Jones, Jr., Chairman

Mr. Justin DeVane, Administrator

Ms. Patricia A. Williams, Clerk