

The Brooks County Board of Commissioners met for its Monthly Workshop and Regular Monthly Meeting on Monday, November 5, 2012 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman, Mr. Joe Wingate, Vice Chairman; Mr. James Maxwell; Mr. Howard Lawson; and Mr. Willie Cody. Others present were: Mr. Robert D. O'Barr, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; and various residents.

### **Call to Order**

Chairman called workshop to order.

### **Workshop – County Roads & Equipment Issues**

Mr. Deatcher, Public Works Director, reported the Side Arm is still down; rock crushing will begin in two weeks. The Excavator has a broke line, will cost \$13,413.00 to repair. He also reported the cameras are being installed at fuel pumps.

Mr. Maxwell commented to Mr. Deatcher regarding the excellent job done on Perdue Heights and Barrett's property.

Mr. Deatcher also informed Board of the situation with bridge on Old Madison Road; he and Mr. DeVane will go out and take a look at it.

Mr. Ben DeVane, County Engineer, reported he will get back on the guard rails project since he has completed the 2013 LMIG and submitted to DOT. DOT has approved the 2013 LMIG and sending to Atlanta. Mr. DeVane also reported he has started on the Safety Action Plan; and ready to contact the DOT consultant.

Chairman closed workshop at 5:31 p.m.

### **1. Call to Order/Prayer and Pledge of Allegiance**

Chairman called regular meeting to order; and Mr. Wingate led all in attendance in prayer and pledge of allegiance.

### **2. Approval of Agenda**

Mr. Maxwell requested the agenda to be amended to add Ferris Road (CR 91) under Old Business; Destination Brooks representative was added under Appearances; and under New Business traffic count was added. Mr. Maxwell made the motion to approve the amendments to the agenda; Mr. Lawson seconded.

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### **Public Hearing – None**

### **3. Minutes Approval**

Mr. Wingate made the motion to approve the following minutes with a correction to Minutes of the special called meeting held October 18, 2012; Mr. Lawson seconded. Vote was unanimous:

Workshop	September 27, 2012
Monthly Workshop & Regular Monthly Meeting	October 1, 2012
Workshop	October 2, 2012
Special Called Meeting	October 8, 2012
Executive Session	October 8, 2012
Special Called Meeting	October 18, 2012

## **5. Appearances**

**1. Destination Brooks Update** – Ms. Lauren Basford appeared and reported the great progress they have had over the past two years. The Skillet Festival was held October 20, 2012, and was a great success. Ms. Basford reported there were 4,000 in attendance, the amount of vendors doubled and the festival itself doubled. She will speak at the Tourism Seminar; and Destination Brooks has been chosen as representative for Economic Development. They are joining the local Chamber of Commerce as tourism sponsorship; and they will be highlighting local farms with a dinner throughout the year.

## **2. Mary DeLorge – Speed Bumps**

Ms. DeLorge requested to be on agenda; but was not present.

## **3. Beulah Edwards – Hassell Road and Few Lane CDBG Project**

Ms. Donna Edwards spoke on behalf of Ms. Beulah Edwards regarding concerns residents have related to CDBG paving project. The portion getting paved with grant is not the worst area; and the residents prefer the entire road get paved. To be approved by DCA the area had to have certain criteria; and the entire area did not meet the criteria. Ms. Edwards stated after attending the public hearing, they had a better understanding. She emphasized the request of the residents to get the road on the paving list, they know it will take time but request the Board to keep working on getting it paved; and to keep Hassell Road maintained until such time it can get paved. She thanked the Board for listening; Mr. Cody and Mr. Maxwell's assistance; and Regional Commission for information during the public hearing. Ms. Edwards further stated they realize their portion of the road was not part of the block grant, and funds should not be given back when given to you; and are thankful the State awarded the funds to get a portion done and not have to spend taxpayers' funds.

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## **4. Mike Smith – EMA Update and Fire Departments**

Emergency Management Director, Mr. Mike Smith, presented an updated copy of the Emergency Operations Plan for Brooks County for Board signatures. On a motion by Mr. Maxwell, seconded by Mr. Cody, Board unanimously authorized signing and approved the updated version of the Emergency Operations Plan presented.

Secondly, Mr. Smith presented the Board with information regarding Brooks County

funding an operational fire department. Currently, fire departments are operated by volunteers; some are retiring; and the fire departments have no responders during the day time hours due to everyone working. County Attorney commented the Board needs to work on a plan to take the fire departments to level as to what we need. There needs to be a written plan the Board can adopt; and a guide book as to where we need to go. Board authorized Mr. Smith to get plan together and bring back to the Board by next meeting.

## **6. New Business**

### **1. Update on Patrol Cars Purchase Closing Date**

Chairman informed Board the patrol cars financing was closed Friday, November 2, 2012 with Citizens National Bank and Colony Bank.

### **2. Update on Courthouse Renovations and Expense**

County Attorney, Mr. Vann Parrott, updated Board on courthouse and courtroom renovations. The roof repair at the courthouse is complete and looks good. Mr. Parrott requested additional funding for courtroom renovations:

13 canned lights (8 inch with triple tube florescent bulbs): \$2,461.00  
Installation of the lights: \$2,500.00; chandelier lighting: \$6,355.00  
Electrical rewiring and HVAC duct work: \$5,400.00 (partially complete)  
Install OSB (labor): \$5,600.00; Material: \$1,829.70  
Plaster bid: \$11,800.00 (labor and material)  
Framing labor for four windows: \$2,000.00 (\$450 labor and \$1,550)  
Labor to reframe glass door entrance: \$925.00  
Labor to repair and replace missing wainscoting and install baseboard (\$1,550)  
Ceiling tiles: \$169.00 center piece, \$500.00 side lights, \$4,176.00 (686 tiles)

Additional shingles for gazebo at courthouse: \$1,750.00

Mr. Wingate made the motion to approve the list for additional cost at courthouse for renovations presented by County Attorney in amount of \$55,750.00, Mr. Cody seconded.

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### **3. Traffic Count Device**

Mr. Lawson discussed getting a traffic count of roads in Brooks County. He sated this is something that needs to be done; we do lot of paving and improvements but need to know what traffic is like on these roads. Mr. Lawson made the motion authorizing Public Works Director to get what he needs to conduct a traffic count, prepare a list and get with County Engineer, Mr. Cody seconded.

### **4. Ferris Road**

Mr. Maxwell requested placing Ferris Road (CR 91) on paving list for the small portion of approximately 200 feet, County Engineer prepare a bid package; and put with other projects to be included depending on funds.

## **Old Business**

### **1. Status of 2013 LMIG Priority List and Camera at Fuel Sites**

County Engineer has completed the 2013 LMIG Priority List; it has been submitted and approved by DOT; and will be sent to Atlanta.

Cameras at the County fuel sites, Road Department and CID, are being installed.

## **Administrator Comments**

Administrator reminded Board of the January 2013 Board appointments.

## **Executive Session - None**

Mr. Maxwell made the motion to adjourn regular meeting at 6:37 p.m.; Mr. Wingate seconded.

Mr. Sanford L. Jones, Jr., Chairman  
Mr. Robert D. O'Barr, Administrator  
Ms. Patricia A. Williams, Clerk