

The Brooks County Board of Commissioners met for its Monthly Workshop and Regular Monthly Meeting on Monday, June 4, 2012 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Joe Wingate, Vice Chairman; Mr. James Maxwell; Mr. Howard Lawson; and Mr. Willie Cody. Others present were: Mr. Robert D. O'Barr, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; and various residents.

### **Call to Order**

Chairman called workshop to order.

### **Workshop**

Public Works Director, Mr. Mark Deatcher, was not present, Mr. Brian Thanhauser, Shop Foreman, appeared on his behalf and reported:

Mr. Deatcher requested a line item of \$5,000 to be added to the FY 2012-2013 budget for Personnel Professional Equipment (PPE) for his department. They are in need of rain gear, gloves, and boots.

Mr. Thanhauser informed Board of need for a heavy duty service truck with a tool box body. The truck currently being used needs to be replaced.

Dixie Bridge erosion and repairs, and Ms. Fuller's property were discussed.

Mr. Lawson discussed Moody Road and the need to be resurfaced. County Engineer sated he would add to the LMIG list.

Chairman closed workshop at 5:14 p.m.

### **Call to Order/Prayer and Pledge of Allegiance**

Chairman called regular meeting to order; Mr. Cody led all in attendance in Prayer and pledge of allegiance.

### **Approval of Agenda and Amendments**

On motion by Mr. Maxwell, seconded by Mr. Cody, Board unanimously approved the agenda and amendments to the agenda to include: 1) County Health Insurance Renewal; 2) 10 Year Comp Plan; 3) Food Bank at Ag Building; and 4) County Maintenance Department. Vote was unanimous.

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### **Approval of Minutes**

On motion by Mr. Maxwell, seconded by Mr. Wingate, Board unanimously approved the following minutes:

Monthly Workshop & Regular Monthly Meeting	May 7, 2012
FY 2012-2013 Budget Workshop	May 24, 2012
FY 2012-2013 Budget Workshop	May 29, 2012
FY 2012-2013 Budget Workshop	May 30, 2012
FY 2012-2013 Budget Workshop	May 31, 2012

## Appearances

### 1. Destination Brooks Update

Mr. Corey Cottle was present to provide an update to the Board.

- Tourism website has been launched.
- Skillet Festival planning is underway, vendor applications are being accepted; and initial planning meeting will be held June 7<sup>th</sup> at office of Development Authority.
- Partnered with Brooks County High School TSA for historical markers
- Today in America is in production, will feature Quitman, and air in the fall.

### 2. Judy Henderson – Not present.

### 3. Donna Fuller

Ms. Fuller appeared to express her concerns and problem with property access and now flooding. She stated to the Board they need to come to a solution. GDOT is scheduled to look at the problem. Chairman stated that GDOT has not turned access over to Brooks County; and we will not do anything until it has been determined what portion Brooks County will accept; it is in DOT hands.

Chairman closed regular meeting for public hearing. Sign-in sheet attached.

## Public Hearing – Special Exception for Rural Home Occupation

Mr. Emanuel Zanders, Planner, SGRC, presented Petition by Ben Blanton for a Special Exception for a Rural Home Occupation on parcel 121-8A located south of Sycamore Hill Road to the east of the intersection of Studstill Road and Sycamore Hill Road for the development of a lawn mower repair facility in the AG (Agricultural) Zoning District. Planning Commission met on May 22, 2012 and approved the petition. Staff reviewed the petition and determined it is in compliance with the Standards for the Standards for Special Exception Review and, therefore, recommends approval of Petition by Ben Blanton with stipulation that landscaping prevents the sight of business operation from public view and all operations are between the hours 8:00 a.m. and 6:00 p.m.

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Chairman asked if anyone in attendance was in favor or against the special exception request; there were none. The Petitioner, Ben Blanton was present.

Mr. Maxwell made the motion to approve petition by Ben Blanton for a Special Exception for a Rural Home Occupation on parcel 121-8A located south of Sycamore Hill Road to the east of the intersection of Studstill Road and Sycamore Hill Road for the development of a lawn mower repair facility in the AG (Agricultural) Zoning District, with stipulation that landscaping prevents the sight of business operation from public view

and all operations are between the hours 8:00 a.m. and 6:00 p.m., Mr. Lawson seconded. Vote was unanimous.

Chairman closed public hearing; returned to regular meeting at 5:29 p.m.

## **New Business - Amendments**

### **1. County Health Insurance Renewal**

During the budget workshop held May 29, 2012, Mr. Harris Tennyson, Holwell& Fletcher Insurance Agency, presented the employee benefits renewal for FY 2012-2013. Mr. Tennyson presented three options for the Board to consider: 1) Current Plan with 6% increase, 2) Plan with 5.2% increase, and 3) Plan with a higher deductible at 1.1% increase. He also provided information on a voluntary option for employees called GAP to assist with high deductible and coinsurance payments. After discussion, Mr. Maxwell made the motion to approve the current plan, option 1, for FY 2012-2013 health insurance renewal, Mr. Cody seconded. Vote was unanimous.

### **2. Ten Year Comp Plan**

Board of Commissioners has completed the 2012 Update to the Short Term Work Program for Brooks County; and a Comprehensive Ten Year Capital Plan has been prepared and will be submitted to Regional Commission to submit to DCA. Mr. Wingate made the motion to accept the updated Comprehensive Plan with the capital improvements, Mr. Lawson seconded. Vote was unanimous.

On motion by Mr. Maxwell, seconded by Mr. Wingate, Board unanimously adopted the Resolution for the 2012 Update to the Short Term Work Program.

### **3. Food Pantry at Ag Building – Coastal Plain Office**

Mr. Maxwell amended the agenda to discuss this item to establish a food pantry in Brooks County. State has terminated the commodities program and transferred to the Food Bank, and they do not want it. Mr. Maxwell stated Coastal Plain has funds to purchase food for the pantry, but needs storage space; and is requesting assistance from Board to put shelves in the Coastal Plain office of Ms. Velerie May to store food. On motion by Mr. Cody, seconded by Mr. Maxwell, Board unanimously approved to

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provide funding assistance from contingency fund to put shelves in Ms. Velerie May's office to establish a Food Pantry for Brooks County. Vote was unanimous.

### **4.. County Maintenance Department**

Mr. Maxwell discussed the possibility of downsizing the maintenance department to three part-time employees versus the two full time employees the County currently has.

### **5. LOST Training**

Administrator informed Board of LOST training in Thomasville on June 15<sup>th</sup> from 10:00 a.m. to 12 p.m.

## **6. Library Board Appointment**

Ms. Laura Harrison, Director, Brooks County Public Library, sent letter providing nominees for Library Board vacancies. Mr. Gavin Laurie second term expires June 30, 2012. Ms. Harrison offered the names of Carolyn Laurie or Peggy Wilson as nominees for County representation on the Library Board. Both have expressed an interest in serving on the Board and agreed if appointed. After discussion, Mr. Cody made the motion to appoint Peggy Wilson to Library Board as County representative for a three-year term, Mr. Maxwell seconded. Chairman called for the vote, vote was three to one; Mr. Cody, Mr. Maxwell, and Mr. Wingate voted yes. Mr. Lawson voted no.

## **7. Department of Behavioral Health & Developmental Disabilities Region Four Regional Planning Board Re-appointment**

Regional Director of Georgia Department of Behavioral Health requested re-appointment of Ms. Nancy Tennyson to the Region Four Behavioral Health and Developmental Disabilities Planning Board. Ms. Tennyson's term expires on July 31, 2012. On motion by Mr. Maxwell, seconded by Mr. Cody, Board unanimously re-appointed Ms. Tennyson as a member to the Region Four Behavioral Health and Developmental Disabilities Planning Board.

## **8. Elections Office Expansion Bids**

Request for Proposal was advertised for expansion to Elections office, three bids were submitted.

- |                   |   |
|-------------------|---|
| 1. Thad Mitchell  | \$ 27,480                                   |
| 2. Jack Pridgen   | 28,832                                      |
| 3. Dennis Grimsey | 25,420 does not include carpet installation |

On motion by Mr. Maxwell, seconded by Mr. Wingate, Board unanimously awarded the bid to Thad Mitchell for expansion of the Elections office in the amount of \$27,480.00 to come from contingency fund.

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#### **Old Business**

##### **1. Request for Proposal – Jail A/C Units**

Board asked County Administrator to contact Jimmy of J&J Heating to follow-up on the bid proposal for the air condition units at the Jail.

##### **2. Ms. Barrett Right-of-Way Easement**

Mr. Maxwell asked County Attorney to meet with him, Public Works Director, and County Engineer at Ms. Barrett's property Monday morning at 9:00 a.m.

County Attorney advised the Board of receipt of a pre-clearance letter from Department of Justice the week before qualifying began.

#### **Executive Session – None**

Mr. Maxwell made the motion to adjourn regular meeting at 6:30 p.m.; Mr. Cody seconded.

Mr. S. L. Jones, Chairman  
Mr. Robert D. O'Barr, Administrator  
Ms. Patricia A. Williams, Clerk