

The Brooks County Board of Commissioners met for a Workshop Session on Thursday, October 6, 2011 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Willie Cody; and Mr. Joe Wingate. Mr. Howard Lawson, Vice Chairman; Mr. James Maxwell were not present. Others present were: Patricia Williams, County Clerk; and various residents.

### **Call to Order**

Chairman called workshop to order to discuss following items:

### **EMS Service**

Board discussed questions regarding contract with Regional EMS and the company name.

### **Recreation**

Carl Rose, Recreation Director, is working on response to questions submitted to Board in regards to Recreation Department. Board discussed whether or not all leagues should consider rolling into Recreation Department.

### **Curtis Head & Paving**

Board discussed possibility of Mr. Head purchasing a small asphalt plant to bring into Books County; and requesting assurance from County for support on small odds and ends jobs.

### **Election Update**

Elections Superintendent, Mr. Johnny Spearman, informed Board of software and scanner purchase request for Board of Elections. EasyVote Enterprise Hosted Solution includes EasyVote for advanced voting, absentee voting, barcode for scanning driver's licenses, and barcode for reading voter registration numbers. The cost is \$2,999.00; \$500.00 for initial installation and training; total of \$3,499.00; cost for annual support will be \$750.00. Document management software for Elections offices in amount of \$750.00; \$500.00 for software installation and training; and Kodak Scanner for \$400.00, total cost \$1,650.00.

### **LMIG Resurfacing List**

Board discussed LMIG list, but needs to look take further look at roads and cost.

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Mr. Wingate made a motion to adjourn workshop at 6:40 p.m.; Mr. Cody seconded.

Mr. S. L. Jones, Chairman  
Ms. Patricia A. Williams, Clerk



The Brooks County Board of Commissioners met for its Monthly Workshop and Regular Monthly Meeting on Monday, October 10, 2011 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. James Maxwell ; Mr. Willie Cody; and Mr. Joe Wingate. Mr. Howard Lawson, Vice Chairman was not present. Others present were: Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; Mr. Mark Deatcher, Public Works Director; and various residents.

### **Call to Order**

Chairman called workshop to order.

### **Workshop – Road Issues**

Public Works Director, Mr. Mark Deatcher, reported the Bull Dozer Back Hoe need repairs to brakes, transmission; cost is \$6,047.00 quoted by Yancey. He is requesting permission and clearance to get repairs done.

County Engineer, Mr. Ben DeVane, informed Board he has calculation done for Rolling Hills Rd (CR 10); and will get report to Board by next meeting.

Mr. Maxwell discussed improvements, widening and paving to Grooverville Road in sections. Mr. Cody discussed Dry Lake Road improvements; Mr. Wingate discussed Tallokas and Magnolia Roads. Board discussed road improvements; and completing the LMIG list to submit to DOT.

Chairman closed workshop at 5:21 p.m. to go into regular meeting.

### **Call to Order/Prayer and Pledge of Allegiance**

Chairman called regular meeting to order. Mr. Maxwell led all in attendance in Prayer and pledge of allegiance.

### **Approval of Regular Meeting Proposed Agenda**

On motion by Mr. Maxwell, seconded by Mr. Cody, Board unanimously approved the proposed agenda.

### **Approval of Minutes**

Mr. Cody made a motion to approve following minutes as written, Mr. Maxwell seconded:

Workshop & Special Called Meeting	September 7, 2011
Workshop	September 8, 2011
Workshop & Regular Monthly Meeting	September 12, 2011

**Monthly Workshop & Regular Monthly Meeting (October 10, 2011)**

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**Public Hearing – None**

**Appearances**

### **1. Destination Brooks Tourist Initiative – Monthly Update**

Mr. Corey Cottle presented the monthly update for Destination Brooks. He thanked the Board for assistance in helping to make the first Skillet Festival a success; and updated on coming events such as Tour of Churches and Halloween Contest.

### **2. Johnny Spearman – Board of Elections Update – Equipment for New Office**

During workshop held October 6<sup>th</sup>, Mr. Johnny Spearman requested purchase of software and scanner for Board of Elections new office. On motion by Mr. Wingate, seconded by Mr. Maxwell, Board unanimously accepted and approved purchase of EasyVote Enterprise Hosted Solution that includes EasyVote for advanced voting, total cost of \$3,499.00; and Document Management Software and Kodak Scanner total cost \$1,650.00. Funds in Elections budget will be moved around for the purchase, due to savings Mr. Spearman has provided by reducing the contract labor line item.

### **3. Board of Equalization – Appeals and Cost**

County Attorney presented this item to the Board due to Superior Court Clerk, Ms. Ginger Shiver, being out of town. When someone files an appeal on taxes, process goes to Board of Assessors and on to Board of Equalization. There is a provision where if value of property is over \$1 million, special provision allows them to ask for an outside appraiser; and law provides minimum pay of \$25.00 per hour for that person to come in. State provides list of persons certified to do appraisal. Ms. Shiver called around and found someone in Thomasville who qualifies; and requesting Board to set the rate of pay at \$25.00 per hour for the outside appraisers. Mr. Wingate made the motion, to set rate of pay at \$25.00 per hour for an outside appraiser on appeals only, and if funds are not available in Clerk of Court budget, will come from contingency fund, Mr. Cody seconded. Vote was unanimous.

### **Old Business**

#### **a. H. E. Bentley & Mr. Asbell – CR 33/Rhym Lane**

Property owners solved problems among themselves. Once the issue is resolved, County Attorney recommended County abandon whatever interest the County may have. Mr. Wingate made the motion to proceed with abandoning right-of-way with exception of reserving the easement, drainage and turn around, Ben Devane will draw up plat and get an easement; County Attorney will take care of abandonment process, Mr. Maxwell seconded.

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#### **b. EMS Service**

Regional EMS is starting another company; Board concerned with the effect of current contract with Brooks County. County Attorney advised the current contract does not address assignment; which is Board's concern. Board has to make decision they consent to the assignment; third party would have to agree to contract for remainder of term, which is two years. County Attorney will prepare an agreement for new

company to sign off saying they will comply and live by terms; provide copy of insurance. More information is needed to provide name of company; therefore, Board tabled the issue. Mr. Maxwell made the motion to table this issue for more information about the name of company, Mr. Cody seconded.

## **New Business**

### **a. Bid Award for SAP**

Only one bid was submitted for SAP. On motion by Mr. Maxwell, seconded by Mr. Wingate, Board unanimously awarded the bid to Peek Pavement Marking, LLC in the amount of \$70,093.75.

### **b. Local Maintenance & Improvement Grant (LMIG)**

On motion by Mr. Maxwell, seconded by Mr. Wingate, Board authorized Chairman to sign the Certificate of Ownership and Agreement from DOT for LMIG. Vote was unanimous.

### **c. MIDS, Inc – Revised Drug & Alcohol Policy for Brooks County Transit**

Mr. Maxwell made the motion; Mr. Cody seconded to approve and adopt the revised Drug & Alcohol Policy submitted by MIDS, Inc. for Brooks County Transit. Vote was unanimous.

### **d. Appoint Andrew Jackson as Regional Commission Member for Brooks County**

Mr. Lawson recommended the appointment of Mr. Andrew Jackson to the Regional Commission. On motion by Mr. Cody, seconded by Mr. Maxwell, Board unanimously approved the appointment of Mr. Jackson as member of Regional Commission for Brooks County.

**County Administrator Comments: None**

## **Executive Session – Pending Litigation**

Mr. Maxwell made the motion to close regular meeting to go into executive session at 5:51 p.m., Mr. Cody seconded. County Clerk called the roll; all Commissioners were

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present except Mr. Lawson. Board signed an Affidavit stating the meeting was closed to discuss pending litigation. (See attachment). On motion by Mr. Maxwell, seconded by Mr. Cody, Board closed executive session and returned to regular meeting at 5:59 p.m.

County Attorney updated Board on case of Jody Lee Scott, Sr. v. Richard Goodman to make Board aware of pending litigation.

Mr. Maxwell made a motion to adjourn regular meeting at 6:00 p.m.; Mr. Cody seconded.

Mr. S. L. Jones, Chairman

Mr. Robert D. O'Barr, Administrator  
Ms. Patricia A. Williams, Clerk



The Brooks County Board of Commissioners met for a Public Hearing on Tuesday, October 18, 2011 at 5:30 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Willie Cody; and Mr. Joe Wingate. Mr. Howard Lawson, Vice Chairman; Mr. James Maxwell were not present. Others present were: Patricia Williams, County Clerk; and various residents.

## **Call to Order**

Chairman called public hearing to order.

Mr. Emanuel Zanders, Planner, Southern Georgia Regional Commission, presented two petitions to Board. Both petitions were submitted by Jonathan Barber and the Brooks County Development Authority.

1. Petition by Jonathan Barber and the Brooks County Development Authority to change zoning from AG (Agricultural Use) Zoning District to HI (Heavy Industrial) Zoning District in order to develop a hardwood chip mill facility on 57.13 acres on parcel 096-0001D which is located northeast of the Madison Highway and Johnson Short Road intersection. Staff reviewed and determined it is in compliance with the Standards for the Exercise of Zoning Powers and recommended approval of petition to change zoning from AG (Agricultural Use) to HI (Heavy Industrial) in order to develop a hardwood chip mill facility on 57.13 acres. Staff recommended a 200 feet buffer width, which Planning Commission discussed at their meeting and agreed on. Brooks County Planning Commission at their meeting on October 11, 2011, voted unanimously to approve the proposed Zoning Amendment and the variance from 500 foot to a 200 foot buffer width.

2. Petition by Jonathan Barber and Brooks County Development Authority for Special Exception in order to develop a hardwood chip mill facility on 57.13 acres on parcel 096-0001D which is located northeast of the Madison Highway and Johnson Short Road intersection. Staff reviewed and determined it is in compliance with the Standards for the Exercise of Zoning Powers and recommended approval of petition for Special Exception in order to develop a hardwood chip mill facility on 57.13 acres. Brooks County Planning Commission at their meeting on October 11, 2011, voted unanimously to approve the proposed Special Exception.

Applicant and Development Authority requested Board approval to change the proposed buffer of 500 feet to 50 feet on north and east; 200 feet on southeast side and no buffer on west and south side.

After discussion and clarification, Mr. Wingate made the motion that based upon proposed buffer by Applicant, Board accepted and approved to change 500 feet buffer to 50 feet buffer on north and east; 200 feet buffer on southeast side; and zero feet on west and south side, Mr. Cody seconded. Vote was unanimous.

## **Public Hearing (October 18, 2011)**

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Mr. Wingate made a motion to adjourn public hearing at 5:45 p.m.; Mr. Cody seconded.

Mr. S. L. Jones, Chairman



Ms. Patricia A. Williams, Clerk