

The Brooks County Board of Commissioners met for a FY 2012 Budget Workshop on Wednesday, June 1, 2011 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman. Mr. Howard Lawson, Vice Chairman; Mr. James Maxwell; Mr. Willie Cody; and Joe Wingate were not present. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk.

Call to Order

Chairman called workshop to order.

The following Department Budgets were presented:

Governing Body - Proposed for FY 2012 \$428,898.00, Contingency Fund \$240,000.00, possibly \$128,000 surplus from FY 2011 budget.

Administration - Proposed for FY 2012 \$240,404.00, decreased by \$40,000.00.

Elections - Proposed for FY 2012 \$104,257.00, \$30,000.00 added for Elections Supervisor, contract labor reduced by \$7,000.00.

Probate Court - Proposed for FY 2012 \$123,199.00

Tax Commissioner - Proposed for FY 2012 \$218,913.00, with \$13,600.00 increase for Manatron/Lexis-Nexis, \$400.00 increase in office supplies; and \$1,000.00 increase in general supplies.

Tax Assessor - Proposed for FY 2012 \$202,890.00, include \$1,500.00 in dues and fees; \$550.00 books & periodicals.

Magistrate Court - Proposed for FY 2012 \$169,385.00.

General Government Buildings & Plant - Proposed for FY 2012 \$329,512.00.

Chairman closed workshop at 6:45 p.m.

Mr. S. L. Jones, Chairman
Mr. Robert D. O'Barr, Administrator
Ms. Patricia A. Williams, Clerk

Workshop & Special Called Meeting (May 31, 2011)
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The Brooks County Board of Commissioners met for a FY 2012 Budget Workshop on Thursday, June 2, 2011 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman. Mr. Howard Lawson, Vice Chairman; Mr. James Maxwell; Mr. Willie Cody; and Joe Wingate were not present. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk.

Call to Order

Chairman called workshop to order. The following Department Budgets were presented:

Law Administration – Proposed for FY 2012 \$166,614.70, recommended \$164,314.00. Sheriff stated he needs position filled; to help Ms. Betty with work load. Board advised will look at the issue at end of budget process.

Criminal Investigation - Proposed for FY 2012 \$285,920.19, recommended \$289,220.00. Board will go back and look at overtime.

Uniform Patrol - Proposed for FY 2012 \$652,963.00; recommended \$648,295.00. Fuel line item was increased by 25%.

Jail Operations - Proposed for FY 2012 \$1,110,027.26, recommended \$1,108,027. Fuel line item was increased by 25%.

School Resource Officer - Proposed for FY 2012 \$86,906.83, recommended \$86,907.00.

Victim Witness Assistance - Proposed for FY 2012 \$63,756.97, recommended \$63,498.00.

Inmate Detail - Proposed for FY 2012 \$45,039.90, recommended \$43,965.00. Fuel line item was increased by 25%.

Fire Administration - Proposed for FY 2012 \$129,631.00. Fuel line item was increased by 25%.

Emergency Management – Proposed FY 2012 budget amount \$10,000.00. GEMA provides \$5,000.00 of this budget; recommended \$5,000.00.

911 Emergency Center – Proposed budget for FY 2012 \$427,124.62; recommended \$427,124.00. Upon completion of conversion to E911, revenue is expected to increase approximately \$50,000.00 plus.

Chairman closed workshop at 6:50 p.m.

Mr. S. L. Jones, Chairman
Mr. Robert D. O'Barr, Administrator
Ms. Patricia A. Williams, Clerk

Workshop & Special Called Meeting (June 2, 2011)

Workshop & Special Called Meeting (May 31, 2011)
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The Brooks County Board of Commissioners met for its Monthly Workshop and Regular Monthly Meeting on Monday, June 6, 2011 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Howard Lawson, Vice Chairman; Mr. James Maxwell ; Mr. Willie Cody; and Joe Wingate. Others present were: Mr. Robert O’Barr, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Mark Deatcher, Public Works Director; Mr. Ben DeVane, County Engineer; and various residents.

Call to Order

Chairman called workshop to order.

Workshop – Road Issues

Public Works Director, Mr. Mark Deatcher, reported the following updates/issues:

1. CDL drivers (9) from Road Department require obtaining health cards; approximately \$80.00 annually per person. Mr. Deatcher inquired whether or not this is something the County can pay for? The health cards will allow drivers to drive out of state. This expenditure will be discussed during budget process.
2. Defense Reutilization Materials Office (DRMO) Law Enforcement Support Office (LESO) pick-up to date: This month we have equipment in North Carolina (Fort Bragg): two low-boys (\$30-35,000 each); Mississippi (Camp Shelby): Semi-truck (valued at \$69,000).
3. CSX bridge concrete work is complete; looking at six weeks of dirt work remaining.
4. Side Arms: County has two side arms to keep County roads clipped. As of this report, both have been down since May 27, 2011; get well date is June 10, 2011 for both. Water pump is inoperable in one; and hydraulic pump in the other. Parts are coming from Valdosta.
5. Maintenance Shop is one man down since retirement of Mr. Ernest Powell. Shortfall of just one man has dramatically slowed our process by almost six days; but is making things happen, just takes more time.

Mr. Cody thanked Mr. Deatcher for installation of speed humps on Baker Street and Perdue Heights. He also discussed getting something else done on Dry Lake other than cold patching; because it is not working; needs repair. Mr. Deatcher will get quotes to cut out and re-do Dry Lake Road.

County Engineer, Mr. Ben DeVane, reported he will submit suggestions/options to the Board next week on Rolling Hills Road (CR 10).

Mr. DeVane also asked Board to confirm the next projects for improvement: 1) Minnow Farm Road, 2) Coffee Road, and 3) Campground Road.

Mr. Maxwell discussed Board changing County purchasing policy to give local businesses opportunity to keep money in Brooks County before letting other road projects. But they will need to meet criteria and have proper paperwork.

Chairman closed workshop at 5:37 p.m.

Call to Order/Prayer and Pledge of Allegiance

Chairman called regular meeting to order; led all in attendance in Prayer and pledge of allegiance.

Amended Items

Chairman asked to amend agenda to include: Public Defender, under Appearances. Mr. Lawson made the motion to accept the amendments to agenda, Mr. Cody seconded.

Approval of Minutes

Mr. Lawson made a motion to approve the minutes of the Monthly Workshop and Regular Monthly Meeting held May 9, 2011, Mr. Wingate seconded. Vote was unanimous.

Public Hearing – None

Road Projects

On motion by Mr. Maxwell, seconded by Mr. Cody, Board unanimously authorized County Engineer to proceed with preparing bid packages for Minnow Farm Road beginning at Hickory Head Road and run south 0.7 miles; and Campground Church Road to begin at State Route 76 to Morven City limits. After discussion, Board tabled Coffee Road to look at again.

Appearances

1. Public Defender – 2008-09 and 2010 Rollover Funds

Mr. John K. Edwards, Sr., Circuit Public Defender appeared to ask Board to approve rollover of the balance of funds remaining at the end of the contract calendar year for Public Defender's office. The balance has to be either refunded to the appropriate County or rolled-over into the next calendar year. The Georgia Public Defender Standards Council requires a letter signed by governing authority of the contributing County to designate what to do with the balance of funds. Amount of rollover funds: 2008-09: \$7,228.22; and 2010: \$5,929.57, total amount \$13,157.79. On motion by Mr.

Lawson, seconded by Mr. Cody, Board unanimously authorized Chairman to sign letter approving to rollover funds in the amount of \$13,157.79 into the next calendar year for Public Defender's office.

2. Destination Brooks Tourist Initiative – Monthly Update

Mr. Corey Cottle appeared to present monthly update of Destination Brooks Tourist Initiative. He stated they are close to financial goal by using fund raisers; Certified local government is almost complete. Skillet Festival is accepting applications for vendors; highlight agriculture in Brooks County; craft shows; food festival and local bands. County sponsorship was requested to fund purchase of two billboards for Skillet Festival to be located on Highway 84 (near Griners and Badcock); total cost \$1,600.00. Board advised they will look into their request further, get with Auditor and County Attorney, as to whether or not County can fund this type project with taxpayer funds; but they will give consideration.

3. Ronald Bryant – Community Wildfire Protection

Mr. Bryant was not present. Mr. James Harold, Georgia Forestry Commission, appeared to present to the Board a Community Wildfire Protection Plan. The Plan is provided at no cost to the County and can be very important for County applications for hazard mitigation grants through the National Fire Plan, FEMA mitigation grants, and others. The Plan will: enhance public safety, improve community sustainability, protect ecosystem health; raise public awareness of wildfire hazards and wildfire risk; educate landowners on how to reduce home ignitability; and build and improve collaboration at multiple levels. Board had not reviewed the plan, therefore; this item was tabled until the next meeting.

4. Thurman Waters – Collision/Accident with Sheriff Vehicle

Mr. Waters was involved in an accident on October 23, 2010 with a Deputy Sheriff vehicle driven by Deputy James T. Reynolds. Mr. Waters is seeking reimbursement for damages and loss of vehicle. Board advised Mr. Waters to go through the legal process; because there is nothing they can do. He stated he did not want to have to sue the County; and was trying to come to an amiable solution.

5. Harris Tennyson – County Group Health Insurance Renewal

Currently, County health insurance has been with Principal for the past two years. Principal announced end of 2010 they were getting out of health insurance business. Principal has transferred health care over to UnitedHealthcare. Mr. Tennyson appeared to present proposed rates for renewal. Last year County provided dual plans to employees; to do so for FY2011, will be an increase of 10.51%, to offer one plan the increase will be 8.48%. Mr. Tennyson recommended going with one plan to save County money. The monthly rate offering one plan will be \$51,253.93. Mr. Wingate

made the motion approving Option #3, Core Plan, with UnitedHealthcare with renewal date effective July 1, 2011, Mr. Maxwell seconded. Vote was unanimous. Open enrollment will begin June 8-10, 2011.

6. Carolyn Warren – Delinquent Taxes

Ms. Warren was not present.

Old Business

a) ACCG Inmate Health Care

On motion by Mr. Wingate, seconded by Mr. Cody, the Board accepted the ACCG Inmate Health Care Program. Vote was unanimous.

b) Southern Health Partners Contract

The Brooks County Jail inmate health care contract with Southern Health Partners is up for renewal. Board discussed advertising for a new contract. Mr. Maxwell made a motion authorizing Administrator to contact Southern Health Partners to ask for a thirty (30) day extension, if extension is not granted, an ad will run to accept bids for inmate health care renewal, Mr. Lawson seconded. Vote was unanimous.

c) Housing Authority Easement

In October 2008, Mr. J. P. McLeod, Housing Authority, appeared at the regular meeting to ask for assistance with water problems at the bottom of a drain field that stays wet. Chairman asked County Attorney to look into procedure pertaining to conveyance of property to Housing Authority. Board approved and agreed to convey tracts one and two to City of Quitman Housing Authority for the purpose of building a holding pond to correct water problems. County Attorney has prepared Quit Claim Deed and Easement for Chairman signatures. On motion by Mr. Maxwell, seconded by Mr. Cody, the Board unanimously authorized Chairman to sign Quit Claim Deed for tract one and Easement for tract two and tract three conveying tracts to City of Quitman Housing Authority to build holding pond to correct water problems.

New Business

a) Willie Cody Appointment to Library Board to Replace Claude Butler

Mr. Maxwell made the motion to appoint Mr. Willie Cody to Library Board replacing Mr. Claude Butler for term beginning July 1, 2011 and terminating June 30, 2014, Mr. Wingate seconded. Vote was unanimous.

b) Tax Assessors Board Resolution

Board needs Resolution for Tax Assessor Board. There is a problem with Board of Assessors tenure; three year or six year term. Board members have been appointed for six year terms; Board voted in 2007 to change to a staggered three-year term. County Attorney prepared a Resolution Correcting Resolution No. 01-07 Regarding Appointment of the Board of Tax Assessors to get terms in rotation. All future appointments shall be for three year terms with an ending date for each term of December 31. The following shall represent the correct appointments to the Board of Tax Assessors:

Dan Graham - Term began March 5, 2007 and shall end December 31, 2011

Earl Lacey – Term began March 5, 2007 and shall end December 31, 2012

John Stalvey's term ended September 1, 2010 and this Board hereby reappoints John Stalvey for an additional three year term beginning September 2, 2010 and ending December 31, 2013.

Mr. Wingate made a motion, Mr. Maxwell seconded, to accept Resolution to modify the terms of the Tax Assessors Board to staggered three year terms. Chairman called for vote, Mr. Maxwell, Mr. Cody, and Mr. Wingate, voted in favor. Mr. Lawson opposed, stating he does not have problem with three year staggered terms, but appointment was advertised for six year term. Vote was three to one.

c) Redistricting Meeting

Chairman Jones, Mr. Maxwell, and County Administrator will travel Friday, June 10, 2011 to Atlanta for a redistricting meeting at 1:30 p.m.

d) Brooks County Planning Commission Member Appointment – Commissioner Cody's District

Mr. Cody appointed Ms. Linda Gosier to serve on Brooks County Planning Commission.

County Administrator/Fiscal Matters

d) FY 2011-2012 Department Budget

County Administrator provided Board copy of calendar for FY 2012 budget and Public Hearings.

Executive Session – None

Mr. Maxwell made a motion to adjourn regular meeting at 7:30 p.m.; Mr. Wingate seconded.

Mr. S. L. Jones, Chairman
Mr. Robert D. O'Barr, Administrator
Ms. Patricia A. Williams, Clerk

The Brooks County Board of Commissioners met for a Special Called Meeting and Workshop on Tuesday, June 21, 2011 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Howard Lawson, Vice Chairman; Mr. James Maxwell ; Mr. Willie Cody; and Joe Wingate. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; and various residents.

Call to Order

Chairman called meeting to order.

Amendments to Agenda

1. John Hadley Appreciation Dinner for Board of Commissioners at Sisters Place at 7:p.m. on June 23, 2011
2. Fawn Heights Subdivision Bids
3. DFACS Closing Wednesday Afternoons
4. RDC Road Projects
5. Computer Purchase from Highways & Streets Construction line item
6. East Brooks Fire Department Interest Error
7. Larry "Buck" Hall
8. Linda Gosier
9. E-911 Radios

Mr. Lawson made the motion to approve the amended items to be added to the agenda, Mr. Maxwell seconded. Vote was unanimous.

1. Review of Department FY 2012 Budgets

Chairman and County Administrator reviewed all internal departmental budget requests. Departmental budget requests are \$7,827,772.00 and anticipated revenue estimate is \$7,314,519.00, which reflects a deficit of \$513,253. Anticipated decline in digest of approximately \$750,000.00. Digest numbers will continue to be updated to determine millage rates.

2. Review of County Redistricting Map

County Attorney presented the proposed redistricting map for Brooks County. Mr. Parrott stated the population from the recent census divided by five determines how many residences will be in each district. Board needs to accept the map to move forward and take to next step. A joint application for Board of Commissioners and Board of Education will be prepared and sent to Justice Department after Governor

Deal calls Legislation back to session in August. The Bill is not official until approved by Legislation. Mr. Maxwell made the motion to approve the redistricting map and authorized proceeding to the next step, Mr. Cody seconded. Vote was unanimous.

3. Johnny Whiddon Budget – Extension Office

Board tabled this issue until meeting on Thursday, June 23, 2011.

4. Announcement of Election Board in Quitman Free Press

Administrator informed Board of ad to run in Quitman Free Press for Election Board members; and requested Board to set monthly salary of \$242.00 to \$272.00. Mr. Maxwell made the motion to set salary in amount of \$250.00 per month for Election Board members. Vote was unanimous.

5. Interviews of Elections Supervisor Position

On motion by Mr. Wingate, seconded by Mr. Maxwell, Board unanimously agreed to leave salary as is for Elections Supervisor at \$26,000.00 to \$32,000.00 annually.

6. Interviews of Election Board Members and Selection

Board of Commissioners will interview and select Election Board members.

7. Required Public Hearings on FY 2012 Budget

Ad in Quitman Free Press for Budget adoption, Monday, June 27, 2011 at 5:00 p.m., and hold public hearing for FY 2012 Budget adoption on Wednesday, July 6, 2011 at 5:00 p.m.

8. Three Public Hearings

Public hearings for FY 2012 Budget will held:

- July 13, 2011 at 11:30 a.m. and 6:30 p.m.
- July 13, 2011 at 7:00 p.m. to set millage rate

9. Renew CD for General Fund at Citizens National Bank

Board authorized Administrator to put out for bid to local banks a CD at Citizens National Bank in amount of \$845,370.48.

10. E-FILE of Election Campaign

Commissioners have to submit an E-FILE of election campaign from June 30, 2011 to July 8, 2011.

11. John Hadley Appreciation Dinner for Board of Commissioners

Board of Commissioners is invited to an Appreciation Dinner sponsored by Mr. John Hadley on Thursday, June 23, 2011 at 7:00 p.m. at Sisters Place.

12. Fawn Heights Subdivision

Bids were submitted for road improvement project for Fawn Heights Subdivision:

- | | | |
|----|-------------------------------|--------------|
| 1. | H & H Paving, Quitman, GA | \$ 89,626.00 |
| 2. | Reames and Son, Valdosta, GA | \$ 75,591.50 |
| 3. | Scruggs Company, Valdosta, GA | \$ 79,318.46 |

Mr. Maxwell made the motion to award bid to Reames and Son in amount of \$75,591.50 for road improvement project for Fawn Heights Subdivision (CR 330, CR 332, CR 333, and CR 334), Mr. Cody seconded. Vote was unanimous.

13. DFACS Closing Wednesday Afternoons

Ms. Rhonda Wheeler, Department of Family and Children Services, informed Administrator of the office closing Wednesday afternoons due to budget cuts, but requested Board approval to do so. On motion by Mr. Maxwell, seconded by Mr. Wingate, Board unanimously approved closing of DFACS on Wednesday afternoons.

13. RDC Road Projects

Board received the Southern Georgia Region Unconstructed Project List from Southern Georgia Regional Commission. The list is proposed by the Director of Planning at Georgia DOT. The Board is asked to prioritize the projects they feel would benefit the region the most. And in considering their priorities, they are encouraged to consider projects that are highest priority for entire region; and not just their community. Mr. Lawson made the motion to turn the list over to Ben DeVane for prioritization, Mr. Wingate seconded. Vote was unanimous.

15. Computer Purchase from Highways & Streets Construction line item

Public Works Administration Office suffered computer damage due to storm over weekend at cost of approximately \$1,500.00. Public Works Director's computer was a total loss and needs to be replaced. County Administrator informed Board the computer would be purchased from the construction line item in the Highways and Streets budget.

16. East Brooks Fire Department Interest Error

Due to CSX Railroad paying tax on property in fire district erroneously, there is an interest error of \$3,710.33, East Brooks Fire Department feel it was not their mistake, and County should pay interest. Mr. Wingate made a motion to accept funds in amount of \$37,000.00, forgive Fire Department for their interest portion of \$3,710.33, Mr. Maxwell seconded. Vote was unanimous.

17. Maintenance Supervisor Request to Extend Retirement Date

Mr. Larry "Buck" Hall, Maintenance Supervisor, submitted letter to Board requesting an extension of his retirement date from June 30, 2011 to December 31, 2011. The salary for this position has been deleted from FY 2012 budget. After discussion, Mr. Maxwell made the motion to stick with the original request by Mr. Hall of June 30, 2011 for retirement date, since salary is out of budget, Chairman called for a second, Chairman called for a second a second time, Mr. Wingate seconded. Vote was unanimous.

18. Appointment to Planning Commission

On motion by Mr. Wingate, seconded by Mr. Lawson, Board unanimously appointed Ms. Linda Gosier to serve on the Brooks County Planning Commission.

19. E-911 Radios

Mr. Wingate discussed issue of local residents concern regarding not getting to bid on radios for rebanning at Road Department which will be used for better reception in County areas for Sheriff's Deputies, Fire Department, EMS and Road Department where there is no coverage or to get better coverage. Mike Smith, 911 Director, explained that for type of radios needed, there is only one company with type radios needed.

Mr. Maxwell made the motion to adjourn meeting at 6:40 p.m., Mr. Wingate seconded.

Mr. S. L. Jones, Chairman
Mr. Robert D. O'Barr, Administrator
Ms. Patricia A. Williams, Clerk

The Brooks County Board of Commissioners met for a Special Called Meeting and Workshop on Thursday, June 23, 2011 at 5:00 p.m. in the Commissioners Meeting Room located at the Brooks County Office Building. Commissioners present were: Mr. S. L. Jones, Chairman; Mr. Howard Lawson, Vice Chairman; Mr. James Maxwell ; Mr. Willie Cody; and Joe Wingate. Others present were: Mr. Robert O'Barr, County Administrator; Ms. Patricia Williams, County Clerk; Mr. Vann Parrott, County Attorney; and various residents.

Call to Order

Chairman called meeting to order.

Amendments to Agenda

1. RFP for E-911 Software
2. E-911 Telephone System
3. Timber Cutting

Mr. Lawson made the motion to approve the amended items to be added to the agenda, Mr. Wingate seconded. Vote was unanimous.

1. Interviews of Elections Supervisor Position

Board will hold a closed session on July 5, 2011 to conduct interviews for position of Elections Supervisor.

2. Johnny Whiddon Budget – Extension Office

Board discussed Extension Office Budget requests from Johnny Whiddon regarding salary increase for himself and Garvie Nichols.

3. Review of Department FY 2012 Budgets

Chairman and County Administrator reviewed all internal departmental budget requests. Departmental budget requests are \$7,827,772.00 and anticipated revenue estimate is \$7,314,519.00, which reflects a deficit of \$513,253.00. Anticipated decline in digest of approximately \$750,000.00. Digest numbers will continue to be updated to determine millage rates.

Administrator proposed cutting contingency fund by \$140,000.00, Highways & Streets property liability \$31,000.00, Governing Body liability insurance \$23,000.00, included 911 revenue estimate of \$50,000.00, use prior year surplus of \$164,684.00 to assist in balancing the budget; the total short fall then will be \$104,569.00. Board will add an additional \$21,000.00 to Extension Office budget; total short fall will be \$125,569.00.

Board increased State Court Judge, William Folsom's salary by \$3,000.00, total salary will be \$21,000.00 annually, contingent upon a contract.

Chairman closed workshop at 6:37 p.m. to go into special called meeting.

Extension Office - Mr. Maxwell made the motion to accept request from Johnny Whiddon to keep Garvie Nichols and increase his salary by \$16,774.99, Mr. Lawson seconded. Vote was unanimous.

Mr. Wingate made the motion to accept Johnny Whiddon's proposal to increase his salary by \$13,562.00, Mr. Cody seconded.

Special Projects Foreman – Mr. Maxwell made the motion to eliminate position of Special Projects Foreman with Road Department, Mr. Cody seconded.

On motion by Mr. Maxwell, seconded by Mr. Cody, Board unanimously approved a 2% salary increase for County employees in the FY 2012 budget.

Amended Items

- 1. Software RFP** - Mike Smith requested authorization to submit Request for Proposal (RFP) for E-911 Software. Mr. Maxwell made the motion authorizing to proceed with the RFP for E-911 Software, Mr. Lawson seconded. Vote was unanimous.
- 2. Recorder for System** – Mr. Smith requested to proceed with purchase of Recorder for 911 system in new location. He stated it will be under a State/Government contract. On motion by Mr. Maxwell, seconded by Mr. Wingate, Board unanimously approved proceeding with purchase of Recorder for 911 in amount of \$14,263.00.
- 3. Phone System** – Mike Smith also asked Board for authorization to bid out phone system for Emergency Operation Center (EOC). He stated the Regional Commission has looked at system and approves; and if this works, can look at changing phone system in other County offices. The system costs less than what County has in place currently. On motion by Mr. Lawson, seconded by Mr. Wingate, Board unanimously approved putting out to bid phone system for new E-911 center.

Mr. Maxwell made the motion to adjourn meeting at 6:50 p.m., Mr. Wingate seconded.

Mr. S. L. Jones, Chairman
Mr. Robert D. O'Barr, Administrator
Ms. Patricia A. Williams, Clerk